

SAC AND FOX NATION



2017

Program Guide

SAC AND FOX NATION
2017 Program Guide



2017 Business Committee

Chief, Kay Rhoads
Second Chief, Jacklyn King
Secretary, Mary McCormick
Treasurer, Jared King
Committee Member, Robert Williamson

ext-1004
ext-1005
ext-1007
ext-1006
ext-1010

Chief@sacandfoxnation-nsn.gov
Secondchief@sacandfoxn-nsn.gov
secretary@sacandfoxnation-nsn.gov
Treasurer@sacandfoxnation-nsn.gov
cmember@sacandfoxnation-nsn.gov

Carolyn Fite
Lisa Fuller
Lisa Camren

ext-1008
ext-1009
ext-1002

carolyn.fite@sacandfoxnation-nsn.gov
lisa.fuller@sacandfoxnation-nsn.gov

Grants Department



The Grants department seeks to expand services to the members of the Sac and Fox Nation consistent with the goals and vision of the Business Committee using state, federal, and private grant dollars where applicable. The Grant Writer is responsible for gathering data, writing, and composing budgets to support the programs extended to members by way of the grants that are secured. The position is full time and is housed in the Sac and Fox Administration Building off Highway 99. As important as securing grant dollars, it is also important to apply appropriate program principles when expending them. To that end, the Grant Writer also assists the Department Directors of the Sac and Fox Nation with compliance and reporting needs. This adds an extra level of oversight to grant programs enacted by the Nation to ensure our compliance and good standing with granting agencies. Popular grant programs include Language, Culture and Arts, Historic Preservation, and Law Enforcement equipment.

Nicole Mukes

Grant Writer/Planner

**SAC AND FOX NATION
2017 Program Guide
Administration**

Chief of Staff: Jim Gray

Administrative Assistant: Shannie Ogle

Receptionist: Florence Starr

The Administration Office oversees all of the Tribal Services Offices of the Sac and Fox Nation, as well as the Administrative Support Staff. This office acts as a liaison to all Federal, State and other Granting and Regulatory Agencies. This is headed by the Chief of Staff who acts in the best interest of the majority of the Business Committee and the community. Advise the Business Committee on the implications of different actions under consideration. Develop, plan and implement a strategic plan that addresses the Vision for the Business Committee of the Sac and Fox Nation; recommend and administrator policies and procedures; research Business Committee requests regarding policy; prepare and submit recommendations. Develop a well-trained management team of department heads able to respond quickly to the changing needs of the Nation. Select, train, motivate and evaluate managerial personnel; implement discipline and termination procedures when needed. Continuously monitor and evaluate the efficiency and effectiveness of the Nation's organizational structure, staffing patterns, service levels and administrative systems; implement continuous process improvements.



SAC AND FOX NATION
2017 Program Guide
SAC & FOX NATION BLACK HAWK HEALTH CENTER
MERLE W. BOYD CENTER

HEALTH INFORMATION

It is the goal of the Health Information department to provide quality customer service, protecting medical, social and financial information, promoting confidentiality, preserving and securing health information. The department is responsible for making appointments, checking in patients for an appointment, walk-in, updating charts and pulling charts for the providers. Also assists with securing patients with alternate resources such as Medicaid and Medicare.

Eloise Rice, Manager, Credentialed Registered Health Information Technician (RHIT) 968-9531 Ext-3029

NURSING

It is the goal of the Nursing department to provide quality nursing care to patients. The department is responsible for screening the patient, taking vital signs, checking for allergies, immunization status and medication lists prior to the patient seeing the provider. Director oversees the Hardship Medication/Durable Medical Equipment (wheelchairs, bedside commodes, hospital beds, etc.) program for the clinic.

Jimmy Smith, Director of Nursing, RN, 968-9531 Ext-3006

BEHAVIORAL HEALTH

The mission of the Sac and Fox Nation Behavioral Health Services Program (BHS) is to provide the highest quality clinical and other related behavioral health services possible. The services are performed to alleviate the social and emotional impact of substance abuse, physical or mental illness or disability, enhance social and personal functioning, and to promote those conditions essential to assure maximum benefits from short and long-term health care services and to prevent illness.

SERVICES: Outpatient services shall include the following:

- Individual, family and group counseling
- Psychotropic Medication Therapy
- Marital Counseling
- Primary Psychological Screening for Developmental Progress
- Advocacy, Behalf of Clients
- Alcohol/Substance Abuse Counseling
- In-Service Trainings to Other Departments of Health Center/Tribal Programs
- Consultation
- Prevention Education/Activities
- Crisis Intervention
- Case Management
- Referrals
- Aftercare/Follow-Up
- Domestic Violence Screening
- Groups

**SAC & FOX NATION BLACK HAWK HEALTH CENTER
MERLE W. BOYD CENTER**

AVAILABILITY OF SERVICES:

Outpatient services are available
are 8:00 a.m. to 4:30 p.m.,
Monday through

Friday. The 3rd Thursday of each
month the clinic is closed at 1:00
p.m. for staff meeting. Each
Wednesday from
3:30 a.m. to 4:30 p.m., the BHS
department will have staff
meeting.

HOW TO ACCESS SERVICES:

For Behavioral Health Services,
one must contact the Black Hawk
Health Center at
(918)968-9531 or 1(800)830-0683.



EMERGENCIES: If an emergency arises after normal business hours, go to the nearest hospital or contact your tribal or local police or call 911. Notification of emergency hospital visits after hours must comply with the Black Hawk Health Center's Contract Health Services policy and procedures.

STAFFING: It is the policy of the Black Hawk Health Center that all Behavioral Health Services staff has an understanding of the unique needs of the clients they serve. The current staff: (1) Behavioral Health Services Manager (2) Licensed Clinical Social Worker (3) Tribal Youth Coordinator (4) Substance Abuse Counselor (5) Administrative Assistant and (6) Contract Psychiatrist. Professional staff is both licensed and credentialed and participate in quality assurance activities.

CONTRACT HEALTH SERVICES

It is the goal of the Contract Health Services department to find qualified health care professionals to continue the care of our patients and to process claims accurately and efficiently through the BHHC-MWBC referral system. It also regulates all reported visits to the Emergency Room and/or Admissions.

Lori Gregory, Manager, 968-9531 Ext-3030

MERLE W. BOYD CENTER

It is the goal of the Merle W. Boyd Center to help patients learn how to better care for themselves and delay or prevent complications of diabetes by offering physical therapy, exercise consultation/evaluation, dietetic, transportation, outreach health care services and health promotion/disease prevention services.

Leah Carver, Special Projects Manager. 968-9531 Ext 3043

SAC AND FOX NATION
2017 Program Guide

Office of Environmental Services

Sac and Fox Nation's Office of Environmental Services is currently maintained by three federal grants and RAP funding that support 5 different programs. Current programs may vary based on available funding and future grant awards.

- The General Assistance Program and the Clean Water Section 106 Program are funded by the U.S. Environmental Protection Agency and have been combined into one Performance Partnership Grant where funds are shared between the two programs.
- The Indoor Air Quality Project is also funded through the U.S. EPA, but is scheduled to end during Winter 2016. A RAP request has been submitted to continue the CAA program. Update: the RAP request was approved by Governing Council 10/29/16.
- SFNOES was successful in pursuing a mini-grant from the American Lung Association to provide supplies identified during IAQ assessments that will improve indoor air quality and quality of life for tribal member and surrounding area homes.
- SFNOES was selected for funding by the Bureau of Indian Affairs for part-time staff/contractor, to conduct research relating to Climate Resilience and to develop a Climate Adaptation Plan Program Proposal.

Current SFNOES employees are:

- Jeremy Fincher, Environmental Director.....Ext. 2092
- Dale Miller, Environmental Specialist (Water Quality).....Ext. 2091
- Phillip Mee, Environmental Specialist (Air Quality).....Ext. 2094
- Vacant, Environmental Technician.....Ext. 2093



SAC AND FOX NATION
2017 Program Guide

Sac and Fox Nation
2016 Program Guide
Office of Environmental Services

General Assistance Program

The General Assistance Program establishes and maintains office functions and administers all grant programs. Funds from this grant can be utilized to establish baseline data, research grants, acquire needed equipment and supplies, maintain technical capabilities through training, and program capacity building. Current grant activities include:

1. OES Recycling Program: Collects recycled material such as aluminum, plastics, paper, and cardboard to minimize waste stream to landfills year round and during special events such as the Annual Health Fair and Powwow.
2. GIS/GPS: Collect, gather, or create data to inventory and create maps as needed for program operations and at the request of tribal members and leaders.
3. Solid Waste Assessment: Inventory and assess open dumpsites for clean up when funds are available.
4. Develop tribal regulatory infrastructure such as codes, laws, and management plans related to environmental issues.
5. Regulatory Compliance: Performs compliance monitoring and sampling plan development for the Sac and Fox Nation's Public Water Supply
6. Participation in policy, rule making, and regulatory authority at local, state, and national levels.
7. Outreach: Investigate and research environmental related issues such Indoor Air Quality and Water related issues for public information.

Clean Water Act Section 106 Program

The CWA 106 program is utilized to monitor water body nutrients and inventory biotic life. This program allows the water quality specialist to monitor multiple streams/rivers within the Sac and Fox Nation Jurisdiction and to conduct habitat assessments, fish collections, fish tissue biopsies, macro-invertebrate collections, flow measurements, and rural drinking water well assessments.

Current grant activities include:

1. Water Quality Monitoring: Collect samples in monitored streams through monthly and quarterly sampling. The OES performs Nitrite, Nitrate, Phosphorus, and Microbiology analysis in-house and other parameters are taken to an outside laboratory
2. Conduct fish collection, identification, and collect tissue biopsies to determine mercury levels for monitored water bodies.
3. Conduct macro-invertebrate collections and identification for habitat assessments on monitored water bodies.
4. Rural Water Well Testing: Collecting samples and conduct well head assessment for tribal member's using a private water for their drinking water.

5. SFN Public Water System: Collect and analyze non-compliance coliform bacteria samples for the Public Water Supply.

Indoor Air Quality Project and American Lung Association Mini-Grant

The Indoor Air Quality (IAQ) project is funded by RAP funding approved by Governing Council. Project funds are used to research and assess the condition of Indoor Air and Environmental Quality in Sac and Fox Nation tribal member homes and governmental buildings. This project allows the air quality specialist to assess sites, gather information, educate residents on indoor air pollutants, and provide recommendations that can improve their IAQ and overall quality of life. Additionally, OES was successful in applying for a grant by the American Lung Association (ALA) to provide the supplies to implement the recommendations in the IAQ assessment report provided by OES. Supplies can include HEPA air purifiers, HEPA vacuums, smoke and carbon monoxide detectors, and other items. IAQ assessments can be performed until 9/30/2017 under current RAP funding. An IAQ assessment must be performed to qualify for ALA assistance. ALA funding is limited and will no longer be available this fiscal year once funding is depleted.

Current project activities include:

- 1) Conduct investigations, assessments, make observations, and recommendations
- 2) Observe for certain concerning types of pollutants, pollutant sources, water and moisture issues, ventilation, and temperature and humidity issues.
- 3) Use of instruments to gather ambient air characteristics such as, particulate matter, temperature, and relative humidity.
- 4) Show home owner areas that may be problematic areas, such as building leakage or intrusion areas and possible insulation issues.
- 5) Assessment observations noted and presented to the homeowner along with suggested solutions and education material.
- 6) Development of outreach and educational material regarding indoor air pollutants and its health effects and distributed to home occupants, after an assessment, and to the public during events such as the Nation's Annual Health Fair.

EDUCATION DEPARTMENT

The Sac and Fox Nation's Education Department strives to administer programs to assist Native American students to achieve their educational goals from pre-K through attaining college degrees.

At the beginning of the school year a clothing (\$200.00) and a school supply (\$30.00) grant are made available for pre-K through 12th grade tribal students. The child must be enrolled in a public or tribal school, or be home schooled. Parents of home-schooled children must provide proof of children being home-schooled. The parent or guardian of **each eligible** child will receive a check to assist them with purchases. **Receipts should be retained and submitted to the Education Office** in order to remain eligible for funding. Those who do not submit receipts shall not be eligible for funding. Funds are limited and are on a first-come, first-served basis and services will be provided to as many children as possible. For those who applied but did not receive funding the prior year can apply during the current year.

Incentives are available to reward those who stay in school and they are paid out after the completion of the school year. An application must be submitted to verify completion either by report card, diploma, or transcript. The funding is limited and is on a first-come, first-served basis for each of the following categories.

8th grade tribal members may receive \$100.00.

12th grade graduates may receive \$200.00.

Perfect Attendance or Straight "A" Students may receive \$100.00. (A new category that will recognize students who are demonstrating exemplary education attitudes and abilities).

12th Grade Graduation Assistance Grant is available to graduating tribal members (\$500.00). Payment will be made directly to the vendor for the following items: class ring, senior pictures, cap & gown, and graduation announcements.

Degree/Certification students may receive \$1,000.00. This is a one-time only award and applicants must provide proof of graduation from an accredited college or university, or by degree or certificate from an accredited adult vocational training facility.

The Higher Education Program (RAP) assist tribal members with grants for tuition, books, and living allowance. In order to remain eligible the student must maintain a 2.0 GPA for each semester attended plus complete an application for either RAP or DOI (tuition only) grants and submit all required documentation.

SAC AND FOX NATION
2017 Program Guide

Tuition assistance is available for both short-term and long-term vocational training. Check with Education Department for more information

The Education Department also administers the federal Johnson–Malley Program better known as the JOM Program. This is made available to any student who belongs to a federally recognized tribe and attends school within the Sac and Fox Nation’s jurisdiction. We have a list of things we assist student with so please feel free to contact the Education Department to find out what we can assist you with.

Each year we sponsor a JOM “Fun Day” which is now called “Education Awareness Day” and coincides with our annual Sac and Fox Nation Pow Wow. The funds for this program are meant to be supplemental, not to take the place of any other funding that may be available from another funding source.

CONTACT INFORMATION

Jean Lynam

Education Specialist

(918) 968-3526, EXT. 2043

jean.lynam@sacandfoxnation-nsn.gov

Barbara Ramos

Director of Education

(918) 968-3526, EXT 2046

barbara.ramos@sacandfoxnation-nsn.gov



Food Distribution Program

Overview

The Food Distribution Program on Indian Reservations (FDPIR) is a federal program funded by the U.S. Department of Agriculture, administered at the tribal level by the Sac & Fox Nation. The SFN Food Distribution Program continues to be administered on behalf of and within the jurisdictional boundaries of the Sac and Fox Nation, the Absentee Shawnee Tribe of Oklahoma, the Citizen Potawatomi Nation, the Iowa Tribe of Oklahoma, and the Kickapoo Tribe of Oklahoma. Our main program office is located 5.5 miles south of Stroud, OK at the Tribal Headquarters of the Sac and Fox Nation. In 2008 a second facility was added to our operations, established 2.5 miles north of Shawnee, OK to serve participants in our southern jurisdiction. The program participants served by SFN-FDPIR represent approximately 65 different federally recognized tribes.

Monthly Activity

USDA Foods are distributed each month at our main Stroud Food & Nutrition Center, the Shawnee Food & Nutrition Center, the Little Axe Tailgate Site, the Perkins Tailgate Site and by Home Delivery. Our Food & Nutrition Centers are open Monday thru Friday, approximately 20 weekdays per month. Three days a month we're open late (until 8PM) for households that are unable to pick up their commodities during normal business hours (Stroud: 1 late night / Shawnee: 2 late nights). Our Stroud staff is currently operating both the Little Axe Tailgate Site utilizing the Absentee Shawnee Tribe's Little Axe Resource Center & also the Perkins Tailgate Site utilizing the Iowa Tribe's Bah-Kho-Je Chena Building. Our Stroud staff pull & deliver approximately 40 home deliveries to elderly, disabled, and homebound households each month. With the majority of our clients residing in the greater Shawnee area, our Shawnee staff remain focused solely with onsite store distribution. Our program is closed for distribution the last 2 weekdays of each month, at both locations, to complete USDA/FNS required physical inventory reconciliation, FNS-152 inventory/participation reporting, store restocking, certification expiration notice mail-outs, and file rotations.

Annual Participation Activity

October 2015 thru September 2016, our program served a total of **9,536 Households** and **23,016 Total Participants**. Our monthly client velocity for FY 2016, derived from demographic data recorded from October 2015 thru September 2016, shows we served an average of **794 Households** and **1,918 Total Participants per Month**.

Annual Inventory Activity (Value of Inventory Received from the Federal Government)

USDA Foods are ordered online from the National Warehouse (a cave system in Missouri operated by Paris Bros.) and are delivered twice monthly to each of our SFN Food & Nutrition Centers, for a Total of 4 shipments per month. Our Fresh Produce is ordered thru the Department of Defense, Defense Logistics Agency, online system and is delivered to each of our SFN Food & Nutrition Centers weekly, for a Total of 8 shipments per month. In FY 2016, the Value of Inventory Received by the SFN Food Distribution Program from the USDA and DoD/DLA totaled **\$1,413,123**. The Value of Inventory Remaining at the end of Fiscal Year 2016 (Sept. 30, 2016) totaled **\$112,605**.

Program Eligibility

If at least one member of your household is Native American, you reside within our service area and you meet our income guidelines...**You May Qualify So Call Today!!!** To apply you'll need to bring:

- Tribal Enrollment Verification for household members (federally recognized tribe)
- Residential Verification (Utility Bill or Rent Receipt showing your physical address)
- Monthly Income Verification (i.e. Check Stubs for the past 30 days) or Zero Income Verification (i.e. WorkforceOK registration or doctors statement)
- Social Security Cards for household members.
- Income Deduction Verification: we have multiple income deductions to help you qualify. Call Today to pre-qualify by phone or just to inquire about any documents needed, then set your appointment.

Food Distribution Program

Program Service Area:

Includes all or parts of Lincoln, Potawatomie, Payne, Logan, Oklahoma & Cleveland Counties.

Hours of Operation:

- **Lobby Hours:** 8:00am to 4:30pm Monday-Friday
- **Store Distribution Hours:** 8:30am-2:30pm Monday -Friday
- **Store Daily AM Inventory/Restocking Hours:** 8:00am-8:30am Monday-Friday
- **Store Daily PM Inventory/Restocking Hours:** 3:30pm-4:30pm Monday-Friday
- **Tailgate Distribution Site Hours:** 10:00am-2:00pm (Call for Schedule)
- **Home Delivery:** If all household members are homebound or disabled, we'll come to you!!!
Call our Stroud Staff at 1-800-256-3398 to see if you qualify for Home Delivery.

For more information regarding the Food Distribution Program or to see if you qualify, please call or email:

Food & Nutrition Center - Stroud Office

Phone: 800-256-3398

Fax: 918-968-0230

Email: tonya.wood@sacandfoxnation-nsn.gov

Food & Nutrition Center - Shawnee Office

Phone: 866-622-2310

Fax: 405-214-0041

Email: kay.bemo@sacandfoxnation-nsn.gov



Staff Members (top left to bottom right): Tonya Wood (Certification Manager-Stroud), Kay Bemo (Certification Manager-Shawnee), Stephanie Wood (Certification Specialist-Shawnee), Edlyn Marquez (Certification Assistant-Shawnee), Janis Jackson (Receptionist/Certifier-Stroud), Channa Tiger (Distribution Manager-Stroud), Katie Wood (Warehouse/Inventory Clerk-Shawnee), Landis McClellan (SCSEP Elder Worker-Stroud), Carl Davis (Distribution Manager-Shawnee), Larry Foley, Retired (former Program Support Specialist-Stroud), Scott Haney (Inventory Manager-Shawnee/Stroud), Tomi Calderon (Distribution Clerk-Stroud), Anthoni Calderon (Distribution Clerk-Shawnee), and Sam Spang (FDPIR Director-Stroud/Shawnee).

SAC AND FOX NATION
2017 Program Guide

FINANCE

The Sac and Fox Nation Finance Department provides superior financial support to the Sac and Fox Nation in development and maintenance of all tribal programs and fiscal-related activities.

- Tribal program development and maintenance
- Fiscal policy and procedure development
- Establishment of sound internal controls to protect tribal assets
- Accurate tax reporting of payroll and benefits
- Development of annual budgets
- Management/investment of cash reserves

Please call for assistance:

Accounting Clerk	Johanna Buckley	(ext 1038)
Accounting Clerk	Cindy Adair	(ext 1027)
Accounts Payable	Kathy Caraveau	(ext 1026)
Cashier	Vacant	(ext 1033)
Chief Financial Officer	Vacant	(ext 1011)
Finance Manager	Jessica Satepehtaw	(ext 1036)
Payroll	Carol Thompson	(ext 1031)
Staff Accountant	Michelle King	(ext 1029)
Staff Accountant	Donna Miller	(ext 1032)



SAC AND FOX NATION GAMING COMMISSION

In 2003, the General Council of the Sac and Fox Nation created the Sac and Fox Nation Gaming Commission (SFNGC). The SFNGC has grown from three Commissioners at its inception in 2003 to three Commissioners and a staff comprised of the Executive Director, Internal Audit Department, Compliance Department, Licensing and Investigation Department, and Surveillance Department.

The Sac and Fox Nation Gaming Ordinance enacted in 2008 entrusts the SFNGC with the responsibility and authority to regulate and govern all gaming in the Tribal Jurisdiction to protect the government of the Nation, the gaming operation, and the public interest.

The SFNGC is mandated by the SFN Gaming Ordinance to conduct oversight of the gaming operation to ensure compliance with tribal, federal, state laws, and regulations. This is accomplished in part by the SFNGC Tribal Internal Control Standards and the SFNGC Rules and Regulations, which govern the gaming operation and which are periodically updated to conform to current federal and state laws. We are required to provide monthly, quarterly, and annual reports related to employees, gaming machines, and audited financial and gaming operation records to the NIGC and the State of Oklahoma, as well as periodic reports related to the Bank Secrecy Act.

The SFNGC is likewise tasked with licensing gaming personnel and monitoring the gaming operation's compliance with internal controls and in tracking revenues. Accordingly, the SFNGC staff carries out a variety of tasks: criminal background checks, comprehensive internal audits, on-site "spot" checks and inspections, in-depth review of financial and gaming operation records, and review and approval of casino policies and procedures. We monitor all manner of gaming, including gaming promotions, gaming machine software and technology, routine casino operations, vendors, casino employees, and patrons, and investigate crimes such as theft, cheating and scamming. These duties are performed to ensure compliance with all applicable laws to ensure gaming is conducted fairly and to protect the Nation's assets.



The SFNGC holds meetings on the first Tuesday of each month for regular meetings and special meetings as needed throughout the year.

Commissioners: Henrietta Massey, Chairperson

Francis Grant, Vice Chairperson

Robert Williamson, Commissioner

Contact:

Muriel Wheeler, Executive Director
Doug Smith, Compliance Manager
Rodney Casteel, Surveillance Manager
P.O. Box 1086
Shawnee, OK 74802

Kim Pearse, Internal Audit
Anita Mack, Senior Licensing Investigator
Sac and Fox Nation Gaming Commission
42008 Westech Road
Phone: (405) 273-1588

Fax: (405) 273-1372

Sac and Fox Nation Historic Preservation Program

"The ground on which we stand is sacred ground. It is the blood of our ancestors." – Black Hawk, Sauk

The Sauk and the Meskwaki are Woodland people whose way of life were in relationship to and honored the natural world. We acknowledged as relatives the elements of nature, for example: Grandmother Earth, Grandfather Sun, Grandmother Moon, Grandfather Fire, our brothers and sisters the animals. Our homelands were not simply residences but relationships to our environment, and this relationship was sacred as our existence depends on the existence of the world around us. In burying our dead we returned them to the embrace of our family, the spirit to the other world and the body to our grandmother the earth. Our traditional way of life still acknowledges our special relationship to the world around us, and we never would have willingly left these places had we not been forced away. Our former homelands include New York, Michigan, Wisconsin, Illinois, Iowa, Kansas, and Missouri.



"I loved my towns, my cornfields, and the home of my people. I fought for it." – Black Hawk

The Historic Preservation Office implements federal laws to protect our graves and historic and sacred sites:

NAGPRA – The Native American Graves Protection and Repatriation Act signed into law on November 15, 1990 provides for the repatriation and return of Native American human remains, funerary objects, sacred objects, and objects of cultural patrimony from museums and federal agencies to lineal descendants, culturally affiliated tribes, and Native Hawaiian organizations. We have repatriated our people from museums in Illinois, Missouri, Kansas, Pennsylvania, Iowa, and Massachusetts with reburials in or as close to the original burial site.

NHPA – The National Historic Preservation Act of 1966 states that "the spirit and direction of the Nation are founded upon and reflected in its historic heritage" and "the historical and cultural foundations of the Nation should be preserved as a living part of our community life and development". Through this law, particularly Section 106, tribes must be contacted for commentary prior to any undertaking on our historic properties.

ARPA - The Archaeological Resources Protection Act of 1979 protects archaeological resources on public and Indian lands in recognition that they are "an accessible and irreplaceable part of the Nation's heritage".

AIRFA – The American Indian Religious Freedom Act of 1978 exists "to protect and preserve for American Indians their inherent right of freedom to believe, express, and exercise the traditional religions of the American Indian, Eskimo, Aleut, and Native Hawaiians, including but not limited to access to sites, use and possession of sacred objects, and the freedom to worship through ceremonials and traditional rites."

Outreach – This office aided in the creation of museum exhibits about Sac and Fox history, participated in lectures, workshop panels, site examinations, and other venues to teach of our history and to show we're still a living people.

Sac and Fox Nation Historic Preservation
Program



CONTACT INFORMATION

Sandra Kaye Massey, Historic Preservation Officer

Sac and Fox Nation
920883 S Hwy 99 Bldg A
Stroud, Oklahoma 74079
Phone: (918) 968-3526 x 1070
Or 1-800-259-3970
Fax: (918) 968-0098

Email: smassey@sacandfoxnation-nsn.gov

SAC & FOX TOWER CONSTRUCTION NOTIFICATION SYSTEM (TCNS) PROGRAM



Carol Butler, TCNS Coordinator



Miranda Cobell, TCNS Specialist

What is TCNS?

TCNS stands for Tower Construction Notification System. It is offered by the Federal Communications Commission (FCC) and provides a means for early notification from consulting companies/entities to Indian Tribes and Native Hawaiian Organizations (NHOs) and State Historic Preservation Offices (SHPOs) on tower construction projects such as cell phone towers or emergency management towers.

Why does TCNS exist?

The TCNS program exists because of Section 106 of the National Historic Preservation Act of 1966 (NHPA). This act requires that Federal agencies take into account the effects of their undertakings on historic properties. This act is what gives the tribe the authority to require companies to submit certain documentation before any tower or antenna can be built/installed.

Sac and Fox Nation of Oklahoma's TCNS Program

The Sac and Fox Nation TCNS Program's goal is to protect and preserve the Sac and Fox Nation of Oklahoma's historic properties, which include former as well as present tribal religious and cultural sites. Before the creation of the TCNS program, the tribe did participate in the voluntary system. However, since the creation of the program on September 1, 2015, we have begun to charge the companies a review fee for our identification of historic properties which it was found through research that this fee was necessary and warranted to help offset the associated costs within our department in completing our consultation obligations.

The program functions in conjunction with the communications industry or the FCC in the tribe's fifteen areas of geographic concern in the Central and Eastern United States. To date, the tribe has listed fifteen states as being areas of interest which has further been narrowed down into specific counties. These fifteen states are Oklahoma, Iowa, Illinois, Kansas, Michigan, Missouri, Wisconsin, Vermont, New Hampshire, Massachusetts, Connecticut, New York, Pennsylvania, Ohio, and Minnesota. Note that these fifteen states were chosen based off of research and collaboration with other tribes and agencies.

Within the program, the staff receives over 50+ correspondences each week. Once these correspondences are received, each correspondence goes through a long and detailed process.

- **First**, the FCC sends out weekly notifications detailing all new TCNS projects.
- **Second**, once those are received by the tribe, the TCNS office has fourteen days to email out a letter of interest and invoice to the corresponding consulting company/entity for each TCNS project. These interest letters detail are concerns and informs the companies of any further information that is needed for our review.
- **Third**, when the review packages are received (by both mail and email) by the tribe, they are dated and sorted. Checks for the review fee are stamped, copied, scanned into the system, put on the various tracking databases, and sent to finance. The review packages are gone through to makes sure that all the required documentation is present. If all required documentation is not received, then emails are sent out to the companies detailing the missing information unless the project cover letters state missing information. The packages are then filed away until all the information is received.
- **Fourth**, if all information is on hand, the project/package is reviewed. The TCNS office has thirty days, which does not begin until all information is received, to review the projects/packages and compare them with the tribes' areas of concern.
- **Fifth**, if the tribe has no objection to the project proceeding, concurrence letters and receipts are created for each site and emailed to the consulting companies/entities. [Note for a visual representation of the process please see the chart below.]

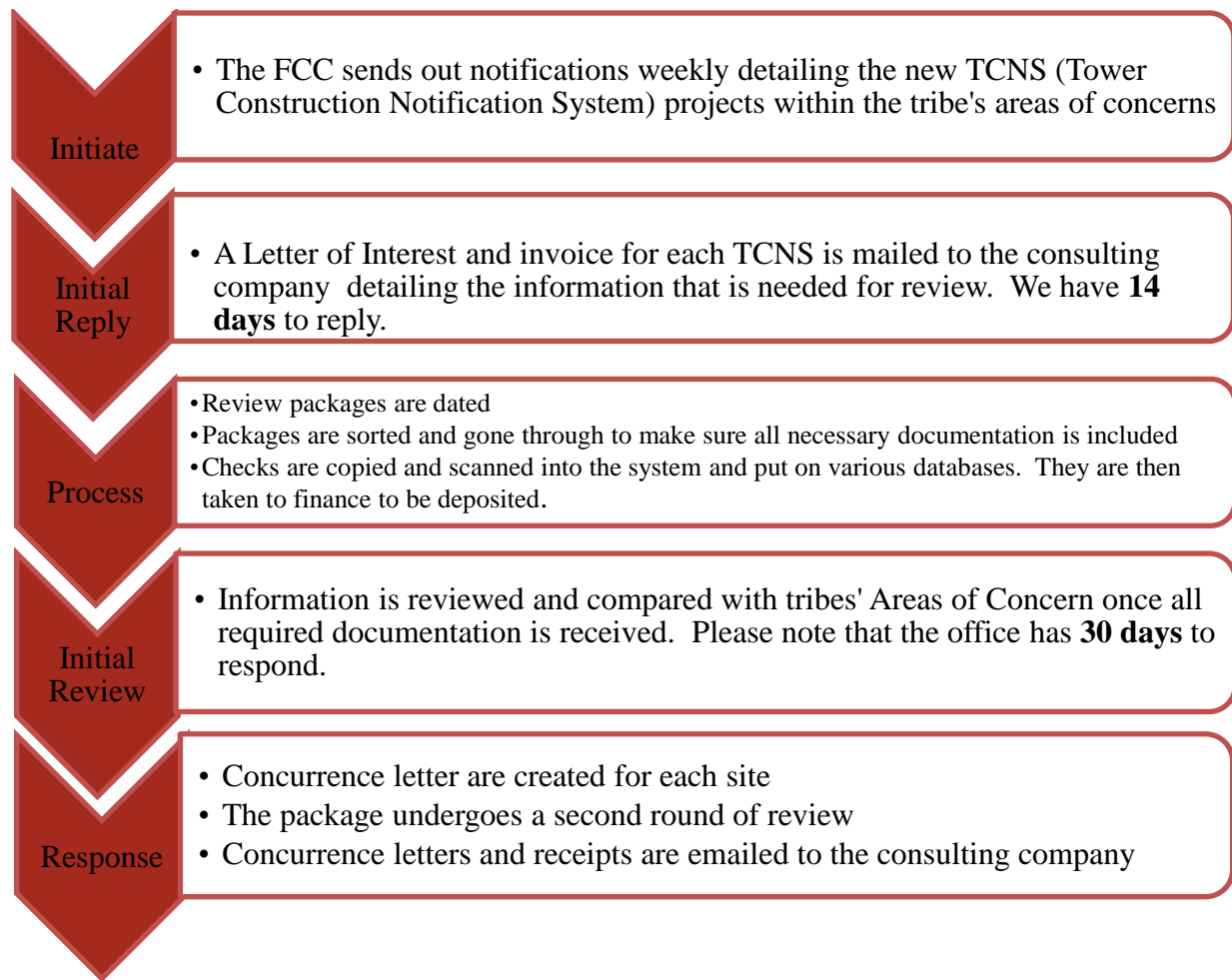


Figure 1. Flow chart displaying the sequence of actions that are followed for TCNS projects.

In all, this program/system provides a means for the tribe to respond directly to consulting companies/entities about the concerns we have about proposed tower construction.

If you have any questions, please feel free to contact the TCNS Coordinator at 918-968-3526 ext. 1072.

SAC AND FOX NATION 2017 Program Guide

The Sauk Language Department



From left: Administrative Assistant, Nicole Watashe; Sauk Language Department Director, Katie Grant; Language Instructor, Eddie Fullbright; Language Coordinator, Stevie Williamson.



Audio Visual/Production Specialist (AV/PS), Arlan Manatowa; Administrative Assistant, Nicole Watashe; Sauk Language Department Director, Katie Grant; Language Instructor, Eddie Fullbright; Language Coordinator, Stevie Williamson.

Not pictured: Tribal Linguist, Yolanda Pushetonequa.

The Sauk Language Department is the primary repository for the heritage language of the Sac and Fox Nation. It is the mission of the Sauk Language Department to document, revitalize, and secure for our

descendants and for the benefit of future generations our tribal language that is central to our common heritage as Sac and Fox people.

In fulfilling this mission, we pursue the following goals:

- Create new conversationally fluent speakers of the Sauk language.
- Document the Sauk language.
- Teach the Sauk language.
- Develop Sauk language materials.
- Make language materials accessible to tribal members.

Below is a list of services and language materials that we provide or are currently available for tribal members:

- ❖ Community language classes are periodically offered to tribal members and employees within the Sac and Fox Nation jurisdiction, providing general language learning to all that attend.
- ❖ The Summer Sauk Language Youth Internship Program is designed to provide a more in-depth, intensive immersion language learning experience for high school students from the public high school courses. Committed to a "No English" environment, this summer program has demonstrated higher levels of language learning and retention than the daily high school courses, or community classes.
- ❖ The Sauk Language Department, in partnership with Brickhouse Interactive, has developed three free language apps that are accessible on Apple and Android devices. These three apps encourage language learning in a fun and tech-savvy way. Find these apps in the App Store or Android Store: Talk Sauk- Learn the Sauk Language; Sauk Count and Climb; Sauk Drop and Catch.
- ❖ Find us on Facebook! Our Facebook page is Sac & Fox Language Program. We post updates and short videos of words on a weekly basis.
- ❖ The Sauk Language Department has language packets that include CDs of words and phrases, word lists, a spelling chart, and other language materials available for tribal members. We also have children's packets that include DVDs of children's stories, coloring books, and children's storybooks translated in Sauk. Stop by our office to pick up a packet or call our office to request a packet to be mailed to you.

The Sauk Language Department is deeply committed to the revitalization and survival of the critically endangered Sauk language, and strives to provide quality language learning opportunities to all tribal members, whether in community-based activities, community classes, or by supplying requested language materials.

The Sauk Language Department can be contacted Monday thru Friday, 8am to 4:30 pm by phone: 918-968- 0070, or toll-free 800-256-7552. Fax number: 918-968-0077. Email: Katie.grant@sacandfoxnation-nsn.gov

Sauk Language Department; 920883 S. Hwy 99; Stroud, OK 74079

SAC AND FOX NATION
2017 Program Guide

Housing Authority of the Sac and Fox Nation
201 N. Harrison
Shawnee, OK 74801





SAC AND FOX NATION
2017 Program Guide

Housing Authority of the Sac and Fox Nation

Mission Statement- To provide decent, safe, sanitary and affordable housing to eligible, low income Sac & Fox tribal members, elders, and other Native Americans. Also to provide employment opportunities for Sac & Fox tribal members and other Native Americans.

Lease Option Housing Program

The Lease Option Housing Program is a program "geared" to allow the participant the flexibility of a twenty-five year lease with the option to purchase the home at any time during the period of the lease. This lease will be renewed on a yearly basis. Monthly payments are based on an annual income, and shall not exceed 30% of income. Lease Option homes are located in Agra, Stroud, Chandler, Davenport, Meeker, Prague, Cushing, and Shawnee.

Low-Rent Housing Program

The Low-Rent Program is a rental program with a one year lease. This program is developed to allow a future homebuyer the opportunity to prepare for home ownership. All rental properties are duplex units, located in the Shawnee, Cushing, and Stroud areas only.

Renovation Program-

Providing renovation work on homes that are **owned** by the applicant. This program is for **Elderly and/or Handicapped Sac & Fox Tribal Members ONLY**.

Once an application has been approved by the Board of Commissioners, **YOU WILL BE PLACED ON A WAITING LIST. All Enrolled tribal members of the Sac & Fox Nation will be given first priority.**

Please Call (405) 275-8200 or toll free @ (800) 831-7515

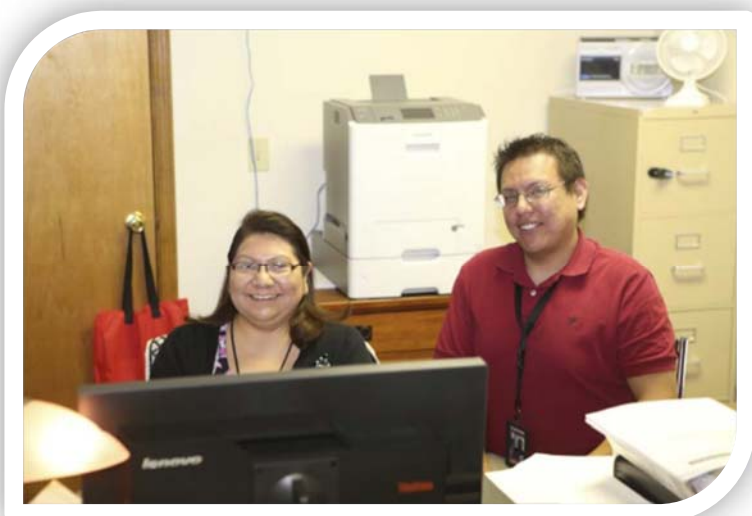
Or come by: 201 N. Harrison in Shawnee, OK 74801

To discuss any questions you may have and/or to pick up an application.

**SAC AND FOX NATION
2017 Program Guide**

Sac and Fox Nation Human Resources Department

920883 S. Hwy 99 Bldg A
Stroud, Oklahoma 74079
918-968-3526



Human Resources Director –
ext. 1013

Human Resources Assistant –
ext. 1014

The mission of the Sac and Fox Nation Human Resources Department is to provide services in planning, organizing and administering the human resources management services for the Sac and Fox Nation but not limited to: recruitment, staffing, classification,

compensation, performance management, personnel records management, employee relations and personnel budget development, provides guidance and advice to supervisors in implementing personnel management policies, procedures and programs in accordance with applicable laws, rules and regulations; and supports and advises executive level management in human resources planning.

The Sac and Fox Nation will provide benefit programs for full time employees: medical, dental, vision, life insurance and retirement. Paid time away from work will provide an appropriate amount of rest and leisure and will enable employees to attend to personal and family matters.

How to apply: All vacancies are listed on the Sac and Fox Nation website and employment applications can be submitted at www.sacandfoxnation.com

Applicants must submit to and pass a pre-employment drug test and named based and sex offender background check as a condition of employment.

All interested inquiries may call the Human Resources Department at 918-968-3526 ext. 1014, during normal business hours Monday through Friday, 8:00 am to 4:30 pm or send e-mails to dustin.rolette@sacandfoxnation-nsn.gov

Sac and Fox Nation Human Services

The Sac and Fox Nation operates a Human Services Department comprised of Social Services and the Elder's program. Our primary mission is to equip eligible Native American's residing within the Nation's jurisdiction with assistance to ensure that they are on a path to becoming self-sufficient or maintaining self-sufficiency.

All Human Services Applications are available at our main campus in Stroud, OK and our Shawnee location. If you have any questions or concerns please feel free to contact:

Deidre Bigheart Yerbic, Director Human Services

Phone: 918.968.3526 Ext. 2010

Email: deidre.yerbic@sacandfoxnation-nsn.gov



Social Services

Welfare Assistance and Social Services

General Assistance, Emergency Assistance, Burial Assistance and Direct Employment are operated and funded by self-governance monies.

General Assistance provides some monies to eligible Native's to aid them along their path towards independence. Participants complete a case plan, agree to home visits and must actively be seeking employment unless they are declared unemployable.

Emergency Assistance provides some relief for families who have experienced a crisis to their home like a fire, flood or tornado. It provides some relief for personal possessions that are essential and non-medical.

Burial Assistance provides some assistance directly to a vendor to defray some cost incurred due to the death of an eligible Native American.

Direct Employment assists program participants, one time only, with work related items. Participants must not have received their first paycheck from a new full-time permanent position to be deemed eligible.

Low Income Home Energy Assistance Program

This program is funded by a grant from the US Department of Health and Human Services. Our LIHEAP department operates four (4) different programs; Heating Assistance, Emergency Heating Assistance, Cooling Assistance and Emergency Cooling Assistance. In addition, we also provide some heaters, electric blankets, fans and air conditioners to eligible participants. Heating and Cooling cost can be defrayed once during each season; *Heating Season* November 11th-April 15th and *Cooling Season* May 11-September 11. Crisis monies can be accessed from November 11- September 11 and participants must meet crisis guidelines.

Direct Employment

This program is funded by the Bureau of Indian Affairs and is intended to assist eligible Native Americans with work related items for those who have attained new full-time permanent employment and have not received their first full paycheck.

Native Employment Works

This program is also funded through Federal Dollars and provides assistance to eligible Sac and Fox tribal members to defray some costs of job training, education and new employment. In order to benefit from this program, clients must show that they are moving toward a position that will enable them to be self-sufficient; a case plan is implemented and proof of progress is required.

For further questions please contact:

Kimberly Smith, Administrative Assistant

Phone: 918.968.3526 Ext. 2011

Fax: 918.968.0142

Email: Kimberly.Smith@sacandfoxnation-nsn.gov

Elders Program

Title VI

All programs require that participants be Elder's aged 55 or older and reside within our Nations jurisdictional boundaries as our programs are funded by a grant from the US Department of Health and Human Services (HHS). A variety of programs exists to ensure these endeavors.

On occasion, The Governing Council appropriates funds to Title VI in order to serve all Sac and Fox Nation Elder's within and outside of the official jurisdiction of the Nation. Generously, this year, the Governing Council has given funds for Respite Care and Chore Worker Care. Please see the information below for these two programs.

Nutrition Services

Home Bound Meal Delivery

The homebound meal delivery program operates as a “Meals on Wheels” nutrition supplement service providing eligible Elder’s, Monday through Thursday with a lunch delivered to their home and breakfast delivered on Fridays. .

Congregate Meals

The Elder’s cafeteria, located at our Stroud campus provides a lunch every Monday through Thursday from 11:30 AM to 12:30 PM for free to Elder’s enrolled in our Title VI program and at a cost of \$4 to anyone else who would like to join us. Breakfast is served each Friday morning from 8:30 AM to 9:30 AM; non-Elders pay \$3.

Additional Activities

BINGO is played in our Elder’s cafeteria the last Friday of each month after breakfast is served. On occasion, field trips, parties and craft activities are planned. Information about these activities can be found on our bulletin board, flyers and Facebook.

Care Giver Support Services

Respite Care

Care Givers are often overwhelmed with their responsibilities and it is our intention to provide them with a break so they can return to their care giving tasks refreshed. Respite care is available for any caregiver who is responsible for a Native Elder or a Native Elder who is officially raising their grandchildren.

Chore Workers

This support service is comprised of a worker who provides housekeeping, errand running or another activity that enables a Care Giver to continue to take care of an Elder or an Elder Grandparent charged with the care of their Grandchild.

Elders Lending Closet

Medical equipment and assistive devices are available for check out to an eligible Elder. Some items available include; walkers, canes, bedside commodes, lift chairs and wheel chairs.

Grandparents Raising Grandchildren

This program provides some assistance to eligible Elder Grandparents who are entirely responsible both physically and legally for their grandchild or grandchildren. Some forms of assistance include: school clothes, food, supplies and activity fees for the children in their care.

For further questions please contact:

Ida Parish, Elders Coordinator

Phone 918.968.3526 Ext. 2012

Fax: 918.968.0142

Email: Ida.Parish@sacandfoxnation-nsn.gov

SAC AND FOX NATION
2017 Program Guide

SAC AND FOX NATION

INDIAN CHILD WELFARE AND PROMOTING SAFE AND STABLE FAMILIES

In Accordance with the Indian Child Welfare Act (ICWA) of 1978, the Sac and Fox Nation Indian Child Welfare program works on behalf of enrolled and or eligible for enrollment with Sac and Fox Nation children.

- Efforts to prevent the removal of Sac and fox Children from their parents or guardian.
- To promote the stability and safety of Sac and Fox Nation tribal families
- To involve the families of the Sac and Fox Nation children in caring for the children that are at risk of removal.
- To develop and maintain connections with Sac and Fox children with their families and the tribe.
- Monitor and participate with the In State ICWA cases as well as the Out of State ICWA cases that pertain to a Sac and Fox Nation child.
- Aide court system's in determining whether ICWA applies to a family under the Act.
- Aide and assist a family in complying with a court ordered plan, requirement and or treatment plan. As well as any services that will assist the family in reunification or permanency for the children.
- Promote the reunification of the Tribal family based on the safety and well-being of the children.

At this time the Indian Child Welfare Act **DOES NOT APPLY** to divorce proceedings.

FOSTER CARE AND ADOPTION

Tribal Foster Parents provide a temporary, safe and stable home for Native children that are removed from parents, guardians during a crisis in the family. Some reasons may be Neglect, Abuse, Abandonment or other issues that endanger their health and or safety. Indian Child Welfare trains Tribal Foster parents with the curriculum "Circle of Keepers" written by the Shawnee Area Native American Child Protection Team. (Absentee Shawnee Tribe, Citizen Pottawatomini Nation, Iowa Tribe of Oklahoma, Kickapoo Tribe of Oklahoma, Sac and Fox Nation and Seminole Nation of Oklahoma). Approved by Administration for Children and Families, Individual Tribes across the Nation and the State of Oklahoma.

Children may be in out of home placements (foster care) for days, weeks, and up to years. Some may even be placed permanently in an out of home placement and or adopted. Diligent efforts are made to identify family, friends, and those that are connected culturally to the tribe.

SAC AND FOX NATION
2017 Program Guide

Sac and Fox Nation Indian Child Welfare Foster Home licensure process includes but not limited to the following:

1. Child Welfare Background Check (household members over 18 yrs. old)
2. Criminal Background Check (household members over 18 yrs. old)
3. Department of Safety check (household members over 18 yrs. old)
4. Finger prints (National check) (household members over 18 yrs. old)
5. Fill out Sac and Fox Nation Foster Parent application
(household members over yrs. old)
6. Complete the Foster parent Training provided by Sac and Fox Nation ICW
7. Complete any requirements to license the home and to
maintain the license

PROMOTING SAFE AND STABLE FAMILIES (PSSF)

This program is used to prevent the disruption of the Native American Family. When families are in crisis and have Child Welfare involvement this program can assist the family. This can include services, referrals and support systems. Assessments are done for the family and these are used to assist the family unit. Families' strengths and needs are looked at for the long term solution.

A family that is in need can obtain information in person or by phone.

- There must be a Native American minor in the household
- Documentation of the existence of a crisis which could result in the removal of the children from the home.

OKLAHOMA ABUSE AND NEGLECT HOTLINE

1-800-522-3511

NATIONAL DOMESTIC VIOLENCE HOTLINE

1-800-799-7233

INFORMATION TECHNOLOGY OFFICE



STAFF: Boyd W. Cummings, IT Director, ext. 2042.

Boyd.cummings@sacandfoxnation-nsn.gov Mason C.

Williamson, PC Technician, 2041

Mason.williamson@sacandfoxnation-nsn.gov Traie

Phillips, IT Assistant, 2040

Traie.phillips@sacandfoxnation-nsn.gov

The information technology office of the Sac & Fox Nation is comprised of a three person team. An Information Technology Director, PC technician and Information Technology Assistant.

Our primary role is to act as support for the Nations computer and data infrastructure. The IT department maintains 10 separate networks across the Nation as well as the 280 PC's, laptops, tables and 15 servers. The IT department maintains a variety of routers, switching, wireless routers and controllers that comprise the LAN (Local Area Network), and the Nations WAN (Wide Area Network).

The Sac & Fox Nation Information Technology Department is tasked with the upkeep and maintenance of the Nations web presence, at <http://www.sacandfoxnation-nsn.gov>. The IT department also manages the Nations presence in Social Media via a Facebook Account.

A new addition to the IT department responsibilities occurred when the Nation covered from an analog phone system to a Voice over Internet Protocol (VOIP), system to replace the old PBX style system the Nation had been using. With the exception of the Casino and the Housing Authority the entire nation is connected over a Point to Point Network that Comprises the current WAN, which allows the VOIP system to work across multiple counties and various offices throughout the nation.

The Nations IT department works closely with, and is the Primary technical support for all departments, with the exception of Housing, and Casino.

SAC AND FOX NATION
2017 Program Guide

SAC AND FOX NATION
JUDICIAL OFFICES
356159 East 926 Road, Stroud, Oklahoma 74079

Mission:

The mission of the Sac and Fox Court is to provide for the judicial needs and the common welfare of those found within the jurisdiction of the Sac and Fox Nation and assure the adequate maintenance of law and order.

Court Personnel:

Five (5) Supreme Court Justices:

Chief Justice O. Joseph Williams, Vice-Justice Timothy S. Posey, Justices Joe C. Taylor, Justice Larry K. Lenora, and Justice Barbara A. Dakin

Five (5) District Court Judges:

Chief Judge Darrell Dowty, Judge Jon D. Douthitt, Judge Michael C. Smith, Judge Charles Tate, and Judge Darell Matlock

Court Administrator – Charlotte Cartwright

918 968-2031 Ext. 2035/ Fax # 918 968-3781 ccartwrightok4@sacandfoxnation-nsn.gov

Deputy Court Clerk - Audrey Mitchell

918 968-2031 Ext. 2034/ Fax # 918 968-3781 amitchell@sacandfoxnation-nsn.gov



SAC AND FOX NATION
JUDICIAL OFFICES

Other Services:

Annual Wills Clinic – The Court coordinates with Oklahoma Indian Legal Services to have attorney's available one time a year to assist tribal members with preparation and updating of their wills.

Child Support Services – These services are contracted through the Chickasaw Nation and are available to individuals by order of the Court or the filing of a petition from the Chickasaw Nation Child Support Services Division.

Guardian Ad Litem Services – These services are available through order of the Court. A Guardian Ad Litem is appointed to represent the interest of minors and incompetent adults in matters before the Court.

Internet Records Publication – Open court records are published online at www.odcr.com for individuals to search.

Public View Station – A computer is made available to the public at the law library located in the Judicial Center for individuals to search open court records.



Sac and Fox Nation Juvenile Detention Center

356265 E. 926 Road Stroud, OK 74079
918-968-4279/Fax 918-968-9230

The Sac and Fox Nation Juvenile Detention Center is the culmination of a vision by the 1991 Business Committee who desired to provide programs to Native American youth involved in the juvenile justice system in a culturally-sensitive environment. The Sac and Fox Juvenile Detention Center began serving youth in 1997 and is the only Native American owned juvenile facilities in the State of Oklahoma, and in this part of the country.

The Sac and Fox Nation Juvenile Detention Center is responsible for the safe keeping, care and custody of all juveniles placed by District Courts, Tribal Courts, or BIA Law Enforcement Agencies. The Sac and Fox Nation Juvenile Detention Center contracts with counties in the State of Oklahoma through the Office of Juvenile Affairs, Indian tribes both local and out of state, as well the Bureau of Indian Affairs. The Sac and Fox Juvenile Detention Center contracts with 74 of the 77 counties in the State of Oklahoma. The Bureau of Indian Affairs also contracts with the facility for 6 individual beds. We currently hold 10 tribal contracts with surrounding tribes.

The Sac and Fox Nation Juvenile Detention Center provides a safe and secure environment, provides an atmosphere for social, personal, educational, and spiritual growth, to give each child success experiences, and build self-esteem to help reduce recidivism. Our facility is committed to meet all detention needs of those who are contracted, by using the 50,000 square foot facility with administrative offices, medical area, 60 single rooms, 6 intake beds, central dining area, state of art kitchen, full size gymnasium, outside courtyard with full basketball court, and two talking circles, library and 4 classrooms. The Sac and Fox Nation Juvenile Detention Center provides its residents with education, substance abuse counseling, recreation, behavior modification, spiritual needs, and social needs. We are provide basic needs such as clothing hygiene items, haircuts, and three meals a day approved by a certified dietitian or nutritionist. Opportunities to attend various religious services during detention are also offered.

The Sac and Fox Nation Juvenile Detention Center contracts with Stroud Public Schools to provide an alternative education setting which allows the resident to earn educational credit during their stay. A state-of-the-art computer lab provides individual workstations that allow the student to progress at their own pace. Some residents have actually completed the State Board of Education's core curriculum for high school graduation and have received their diplomas in ceremonies on site.

Sac and Fox Nation Juvenile Detention Center

The Mission of the Sac and Fox Nation Juvenile Detention Center is:

- ✚ To provide a safe and secure environment
- ✚ To provide an atmosphere for social, personal, educational and spiritual growth
- ✚ To provide success experiences
- ✚ To build self-esteem
- ✚ To reduce recidivism

Gene Carroll, Director
918-968-4279
918-290-1227
gene.carroll@sacandfoxnation-nsn.gov





Sac and Fox National Public Library and Archives



The Sac and Fox National Public Library and Archives provides tribal citizens as well as the general public a wide range of reading materials, including children, teen and adult fiction, as well as a variety of nonfiction and reference items. It provides programs to assist in the continuation of the Sac and Fox culture, tradition and language, to document tribal history, stimulate reading, writing, research, and scholarship, and provide an educational resource for achieving a greater understanding of the Sac and Fox way of life.

The SFNPL opened in April 1988; the Archives found its own home in the Cultural Center in April 2014.

In addition to the *Sac and Fox News*, we provide access to seven local newspapers for your reading pleasure. Our collection currently offers more than 9,400 items; most available for checkout.

We are a member of the OK Virtual Consortium, a group of small Oklahoma libraries that have banded together to provide books, periodicals, audiobooks, streaming video and other media online with OverDrive at <http://okvirtuallibrary.lib.overdrive.com>. You can access those files using your Sac and Fox Library card on your computer or e-reader.

We have three desktop computers with Internet access for the public and two computers for young children, which also provides access to the Internet.

The Library uses the Apollo automation system by Biblionix for cataloging books, DVDs and

SAC AND FOX NATION
2017 Program Guide

other media. Our catalog can be accessed remotely by anyone with a Sac and Fox Library card and Internet access. We have issued nearly 700 cards since our conversion to digital in 2010. Items can be renewed and reserved online or you can call us to have items renewed. If you can't make it to the Library, items can be dropped off at the Multipurpose Building in Shawnee.

The catalog can be reached at <https://sacandfox.bibliunix.com>. Our hours are 8:30 a.m. to 5 p.m. Monday through Friday.

A small room is also available for meetings. We have a copier for color and black-and-white reproductions as well as the ability to send and receive faxes. A number of used books are available for sale.

The Gallery has also reopened in the Library. A variety of objects are sold, including hoodies, onesies, books and other items.

There are two rooms for Archives in the Cultural Center: a preparation room and a storage room where temperature and humidity is monitored 24/7. Eventually, every item will be cataloged using the PastPerfect Museum Software.

Currently, two people comprise the full-time staff of the Library: the Library Director and the Historical Researcher/Archivist, who also serves as a notary public. We have two part-time workers courtesy of NICOA (the National Indian Council on Aging.)

We can be reached at the following extensions and e-mail accounts:

Kathy Platt, Library Director	2020	kathy.platt@sacandfoxnation-nsn.gov
Catherine Walker, Historical Researcher/Archivist	2022	cathrine.walker@sacandfoxnation-nsn.gov
Circulation Desk	2021	

Maintenance Department



Buildings and grounds: These are to include but not limited to:

Electrical
Construction
Painting
Delivering supplies
Landscaping
Pool

Plumbing
HVAC
House keeping
Moving furniture
Preventive and routine Maintenance
Parking lot lights

Motor pool: These are to include but not limited to:

Changing oil/filters/fluids/blades
Changing and/or fixing flats
Fueling vehicles

Rotating tires
Troubleshooting
Keeping track of fuel tanks levels

Maintenance Department

Water and waste water systems: These are to include but not limited to:

Work with Office of Environmental Services concerning EPA standards

Chlorinate water system according to EPA standards

Record keeping

Sample water for testing

Landscape around water wells and waste systems

Unclogged sewer lines

Maintain waste water lift stations

Maintain eight water wells (five working, two emergencies, and one offline)

Repair water breaks (approx. 10 miles of water lines)

Treat sewer lines as preventative measures

Maintain potable water

Monitor and upkeep of lagoons

Services for the Nation: These are to include but not limited to:

Funeral services: opening and closing grave, lowering of casket, landscaping cemetery/ceremonial areas

Delivery of port-a-pots, tables, and benches wherever needed for ceremonial purposes

Set up buildings and/or grounds for various activities for departments, committees, tribal members, and others

Inspect work by contractors

J. Paul Wilson, Maintenance Director

Shop (918) 968-4271

Office (918) 968-3526 ext. 2063

Fax (918) 968-0203

Cell (918) 290-0458

jpwilson@sacandfoxnation-nsn.gov

Robert Barrett, Acting Maintenance Technician Leader

Shop (918) 968-4271

Office (918) 968-3526 ext. 2060

Fax (918) 968-0203

Cell (918) 290-1499

Robert.barrett@sacandfoxnation-nsn.gov



SAC AND FOX NATION
2017 Program Guide

Sac and Fox Nation
Multi-Purpose Community Center
215 N. Harrison
Shawnee, Oklahoma 74801

The Multi-Purpose Community Center serves as a satellite office providing information to Sac and Fox Nation tribal members and non-tribal members of the services that are available through Tribal programs. The Community Center staff is available to assist tribal members and non-tribal members submit program applications and required documents.

The Multi-Purpose Community Center is utilized throughout the year by Sac and Fox Nation departments, committees, tribal and non-tribal members and other organizations from the Shawnee area for a variety of



scheduled events on a first come first serve basis. Contact the Office Manager for information regarding the rental fee and availability of the facility.

The Sac and Fox Nation Tax Commission are now scheduled at the Community Center twice a month. A Tax Commission staff member is available the first and third Thursday of the month for motor vehicle registration or other services they can assist with.

The Elders Advisory Committee Meetings are held on the second Wednesday of each month alternating between the Elders Building and the Community Center. The Sac and Fox Nation Women's Auxiliary also have meetings the third Thursday of each month alternating between Elders Building and the Community Center.

The Community Center is also a drop-off site for items that need to be returned to the Sac and Fox Nation Public Library.

Contact information

Lisa Fixico
Office Manager

Phone: 405.275.1262
Fax: 405.275.1290

Email: lfixico@sacandfoxnation-nsn.gov

Sac and Fox Nation
Membership Enrollment

SAC AND FOX NATION MEMBERSHIP CRITERIA:

1. **APPLICATION FOR ENROLLMENT:** Please furnish as much information as possible on this portion, sign and date. Attach any legal guardianship papers.
2. **CERTIFIED BIRTH CERTIFICATE:** A certified birth certificate has an embossed seal of the State in which the applicant was born and the signature of the State Registrar. A photo copy "IS NOT" acceptable. The certificate should indicate the name of the applicant. **THIS CERTIFIED BIRTH CERTIFICATE WILL BE RETURNED** once all documentation is verified by the Enrollment Department. A copy of the birth certificate will become a part of the official records of the Sac and Fox Nation. If the name on the application differs from the BIRTH NAME, please provide documentation of name change with the application, i.e. Marriage License, Adoption Papers.
3. **SOCIAL SECURITY CARD:** Please provide a copy of the applicant's card. Name on Birth Certificate, Social Security Card and Application must match.
4. **ANCESTRAL INFORMATION:** This guides the researcher in verifying ancestral information and any Indian Blood degree. Please include maiden names if they are known.
5. **AFFIDAVIT:** Please complete, sign and date. This affidavit must be signed by a Notary Public before it is accepted by this office.



Other assistance:

- Assist families with funeral arrangements.
- Assist with the funeral home charge
- Prepare the needed applications for the Family Expenses and Funeral Expenses
- Contact Sac and Fox Nation Maintenance if their services are needed for burial
- If need be contact the tribal police for escort services
- Prepare Funeral Services notices to Sac and Fox departments in Stroud and Shawnee Area.

Contact: Georgia Blanchard.....ext1040 georgia.blanchard@sacandfoxnation-nsn.gov

Heather Harkins.....ext 1041 heather.harkins@sacandfoxnation-nsn.gov

Newspaper

Ken Johnson, Editor
918-968-3526 ext. 1060

newspaper@sacandfoxnation-nsn.gov

920883 S. Hwy 99

Attn: newspaper

Stroud, OK 74970

(Located in the Cultural Center)



The Sac and Fox News are:

- Covers all functions of the Sac and Fox Nation; Powwow's, special dances, parties, meetings, any news effecting tribal members, notices of upcoming events, etc. Reporting consist of photos and articles.
- Publishes the accomplishments of tribal members.
- Obituaries
- Publishing Business Committee minutes.
- Preparing all photos in photo shop for the press, building the newspaper using Adobe InDesign CS5, making calls, interviewing individuals, anything related to keeping the tribe informed.
- Maintaining an updated mailing list
- Preparing Program Budgets

The deadline for newspaper submission is on the 20th of the month for the following month's issue, unless the 20th should fall on a weekend or a holiday, then the deadline is the following Monday. For electronic submissions, please contact the editor via email or telephone for specifics.



Property & Procurement Department

The Property & Procurement department receives all purchase requisitions and

Request for Payments from departments and committees. This department works closely with the Finance Department so that policies are followed to keep the Central Purchasing System effective which provides a clear audit trail for all expenditures.

The Property & Procurement Assistant processes all purchase orders and orders the items requested from the purchase requisition in accordance with the Property & Procurement Policies and Procedures. Also picks up supplies and other items. The Property & Procurement Assistant signs for the P&P Director when the Director is out of the office.

The Shipping/Receiving/Accounts Specialist receives all orders inspects items received matches bill of lading with purchase order, receives invoices and matches with purchase order and forwards to Finance for payment. Issues general office supplies to departments. Also ships items when needed.

The Travel Inventory Specialist does inventories and maintains records for all the Sac & Fox Nation's non-expendable personal property. The Travel Inventory Specialist works with the Finance Manager to complete the annual Asset report that is reviewed by the auditor each year. Travel Inventory Specialist receives request for vehicle forms and maintains records for the Sac & Fox Nation Motor Pool. This department also processes travel request and actual travel computations in accordance with the Sac & Fox Nation Travel Regulations. This department maintains records for employees signing out keys, cell phones, laptops etc. Maintains keys and records to all of the Sac & Fox Nation buildings, file cabinets, desk, vehicles and equipment.

This department also processes, receives, documents, and retains records for all Request for Proposals and Bids. The Property & Procurement Director also maintains records for the Sac & Fox Nation Insurance (Buildings & Contents/Autos/Gen. Liability/Heavy Equipment/Professional Liability/Crime Coverage). Reviews and approves all utility invoices and telephone/cell phone invoices. Maintains blueprints for completed projects and utility easements.

Vickie Benham, Property & Procurement Director.....	.ext. 1020
Bessie Morris, Property & Procurement Assistant.....	.ext. 1021
Letha Carter, Travel Inventory Specialist.....	.ext. 1022
Joyce Hyde, Shipping/Receiving/Accounts Specialist.....	.ext. 1039



Sac and Fox Nation Police Department

Chief of Police Bobby G. Roberts

The mission of the Sac and Fox Nation Tribal Police Department is to provide a safe and secure atmosphere while enhancing the quality of life in the Sac and Fox Nation by working cooperatively with the public within the framework of the Constitution of the Sac and Fox Nation. Our mission is to strengthen public confidence in the Sac and Fox Nation Tribal Police Department, develop and maintain positive relations with the Sac and Fox community, and to promote a safe and friendly community through enforcement and education.

The Sac and Fox Nation Tribal Police Department provides law enforcement services to tribal members over three (3) counties: Pottawatomie, Lincoln, and Payne. This area has 15,000 trust acres spread over the three counties. The Sac and Fox Nation Tribal Police Department has cross-deputization agreements with all three counties. These agreements allow Sac and Fox Officers authority over non-Native Americans on or off Trust property. The Sac and Fox Nation Tribal Police Department has nine (9) full-time certified law-enforcement officers and provides 24 / 7 call service. The Sac and Fox Nation Tribal Police Department has contracts with all three counties for dispatch services. Recent dispatch agreements with the Lincoln County e911 center ensures that a tribal member need only dial 911 in any of the three counties and a Sac and Fox Officer will be dispatched immediately. For non-emergency calls, tribal members may contact Pottawatomie County (405)275-4837, Lincoln County (405)258-1191 and Payne County (405)372-4522. Tribal Members may also contact the Sac and Fox Police Department between the hours of 8:00 A.M. and 5:00 P.M. hours Monday through Friday. The Sac and Fox Police Department works with other law-enforcement agencies to provide overall quality service to the Sac and Fox people. The Police Department also provides Tribal Court Security, maintains probation and sex offender records, files, and serves Tribal Court papers.

Under the supervision of the Chief of Police is the Capital Security Department. The Capital Security Officers maintain patrol coverage here at the Reservation 24 hours a day, 7 days a week. The Capital Security Department has 4 full-time officers and 1 part-time officer. These officers patrol the grounds and assist visitors, secure buildings, make mail runs and other duties as assigned.



356159 East 926 Road, Stroud OK. 74079
(918) 968-2031 Fax: (919) 968-3781

SAC AND FOX NATION
2017 Program Guide

Sac and Fox Nation Police Department



SAC AND FOX NATION
2017 Program Guide

RAP (Revenue Allocation Plan)

EMERGENCY APPLIANCE ASSISTANCE

To provide for the safe and healthy daily living needs of eligible Sac and Fox Nation tribal members with emergency appliance replacement. Emergency Appliance Assistance is established for EMERGENCY purposes ONLY. The program is open to all tribal members 18 or older on a first come basis; regardless of their location of residency.

DENTAL PROGRAM-

HEARING AID PROGRAM

VISION PROGRAM

ORTHODONTIC PROGRAM

To provide for the additional health needs of the Sac and Fox Nation. The Sac and Fox Nation deems it an important governmental function to ensure all of its members receive adequate health care. This program is open to ALL Sac and Fox Nation tribal members, regardless of their location. Also provides assistance for Tribal Energy and Hardship, Elders Handyman and Elders Lawn care.



Contact: Wanda Edson....ext.2000
Terre Boyiddle....est.2001

wanda.edson@sacandfoxnation-nsn.gov
terre.boyiddle@sacandfoxnation-nsn.gov

**SAC AND FOX NATION
2017 Program Guide**

The Realty Department provides assistance in carrying out transaction associated with Tribal land and individual trust land in accordance with federal, Tribal, and in some instances State law. Individual land is identified as those lands still in trust that were originally allotted to Sac and Fox individual members in and around the year of 1891. Individual land may also be identified as land acquired into trust subsequent to the allotment era. Tribal land is identified as land owned by the Sac and Fox Nation retained through treaty or acquired subsequently over the years. All individual and Tribal lands are located within parts of Payne County, Lincoln County, and Pottawatomie County.

There are four major areas for which the staff carryout transactions on the lands identified and those are leasing, acquisition and disposal, probate, and right-of-way.

Leasing – The Realty staff manage four types of leases on Individual and Tribal trust land. These include Agriculture, Oil and Gas, Business, and Housing.

Acquisition and Disposal –The Realty Department is responsible for helping Individual Landowners to carryout title changing transactions such as Gift Deeds, Land Sales, Land Exchanges, Partition, Patents-In Fee, Removal of Restrictions, Permits, and to also carry out Tribal applications for Fee-To-Trust in accordance within the provisions of the Code of Federal Regulations.

Probate – The Realty Department is responsible for carrying out the probate process concerning the trust assets of deceased Sac and Fox members through the Office of Hearings and Appeals in accordance with Federal and in some instances State law.

Right-of-Way – The Realty staff is responsible for processing and managing all rights-of-way across individual and Tribal land. Right-of-way is the granting of access and use of particular land for specific purposes including but not limited to roads, pipelines, and utility lines.

The Realty Department is also responsible for managing the Nation's Oil and Gas Enterprise. The Nation owns and operates 6 wells and also owns an interest in two Units (group of several wells owned by different owners).

Also among the responsibilities of the Realty Department are those approved under Sac and Fox Code of Law, Title 26 – Real and Personal Property. This Tribal Code works in conjunction with the Nation's two Federal Corporate Charters.

The Realty Department is compromised of the following staff:

Delores Carter, Realty Specialist I, delores.carter@sacandfoxnation-nsn.gov

ext.1053

Carrie Spang, Realty Specialist II, cspang@sacandfoxnation-nsn.gov,

ext. 1051

Office of Self-Governance

The Office of Self-Governance primary purpose is to implement the Nation's self-governance initiatives for the Department of the Interior and the Indian Health Service programs. Self-Governance activities include the research of relevant regulations, policies and procedures, analysis of the DOI and IHS budgets, negotiation of the Annual Funding Agreements (AFAs) and program implementation at the tribal level.

Funding from the Department of the Interior administers the following programs: Enrollment, Facilities and Grounds, Historic Preservation, Self-Governance, Welfare Assistance, Library, Human Services, Realty, Public Safety, Court, Johnson O'Malley, Higher Education, Indian Child Welfare, Transportation and the Juvenile Detention Center. Trust Services is included in the Realty Department. Trust Services pertain to land and financial management connected to IIM accounts and individually held allotments.

Funding from the Indian Health Services provides health care to tribal members and other eligible Native Americans. The IHS Compact provides the following programs: Behavioral Health, Alcohol and Substance Abuse, X-Ray, and Laboratory. The Contract Health Program provides Vision, Dental, and Specialty Health



Services. The Merle Boyd Wellness Center has exercise, physical therapy, dietician, podiatry, diabetic services, transportation and CHR services.

The Contracts Office maintains the files for all federal and state grants awarded to the Nation, including Indirect Cost. Also on file are original budgets, contracts or agreements, audits with the Nation.

The Office of Self-Governance consists of the following positions:

Self-Governance Director....Jellene Morehead..... ext 1080 jellene.morehead@sacandfoxnation-nsn.gov

Self-Governance Specialist....Debbie Hicks..... ext.1082 Debbie.hicks@sacandfoxnation-nsn.gov

Contracts Specialist.....Donna Rogersext 1081 donna.rogers@sacandfoxnation-nsn.gov

It is a privilege to provide services to the members of the Sac and Fox Nation and other eligible Native Americans. If you have any questions or comments please feel free to come by the office or call.

SAC AND FOX TAX COMMISSION

The Sac and Fox Tax Commission was created by the General Revenue and Taxation Act of 1982. The Tax Commission staff administers and enforces all provisions of this act.

The Sac and Fox Tax Commission access and collect several different types of taxes for the Sac and Fox Nation. The types of taxes collected are as follows:

- Sales Tax
- Tobacco Tax
- Cigarette Tax
- Oil and Gas Severance Tax
- Gaming Tax
- Gaming Machine Permit Fees
- Motor Vehicle Registration Tax
- Earnings Tax
- Beer and Liquor Excise Tax

The Tax Commission is responsible for issuing permits and licenses, such as sales tax permits, wholesale and retail tobacco licenses, and beer and liquor licenses.

The Tax Commission regulates the sale of cigarettes and other tobacco products, and also the sale of beer and liquor within the tribal jurisdiction.

The Tax Commission staff performs smoke shop inspections and inspections of liquor and beer sales. Staff also attends any events held on nights and weekends within the jurisdiction. This is to insure that everyone has the proper permits such as sales tax permits and also to collect any tax due the Nation. Staff also works on evenings and weekends at both casinos to insure that all gaming machines have a current permit.

The Tax Commission issues motor vehicle tags, titles, and registrations to Sac and Fox Tribal members living within the Sac and Fox Nation jurisdiction. The Tax Commission also registers recreational vehicles, motor cycles, and mobile homes.

SAC AND FOX NATION
2017 Program Guide

SAC AND FOX TAX COMMISSION

CONTACT INFORMATION

Jerry A. Martin, Tax Director

Office: (918) 968-3526, ext. 1043

Toll Free: (800) 259-3970

Fax: (918) 968-0164

Email: jmartin@sacandfoxnation-nsn.gov

Rexanna Hornbeak, Tax Clerk

Office: (918) 968-3526, ext. 1045

Toll Free: (800) 259-3970

Fax: (918) 968-0164

Email: rex.hornbeak@sacandfoxnation-nsn.gov



End of Report

Sac and Fox Nation
Stroud, Oklahoma
888.259.3970
www.sacandfoxnation-nsn.gov